

TRANSCRIPT REQUEST FORM
REGISTRAR'S OFFICE
UNIVERSITY OF MAINE AT AUGUSTA
46 University Drive, Augusta, ME 04330
Fax: (207) 621-3116

Please enter your name and address in the box below.

The University of Maine at Augusta does not charge a transcript fee. The cost is covered by the Unified Fee charged when a student registers.

The University will not issue an official transcript if a student owes a past due balance on a student tuition account or has defaulted on repayment of a student loan. Questions about holds should be addressed to the Student Accounts Office.

I hereby authorize the release of my transcripts to the individual or organization indicated in the area below.

X _____

Signature Required for release of transcript

Enter here the number of transcripts _____ to be sent.

Please provide complete name and address of recipient. An incomplete address may result in a delayed arrival.

Date: _____

Student ID: _____

Dates of Attendance:
From: To

List All Previous Names
(maiden or change of name)

Degree(s) Earned:

- Check as Appropriate:
- CURRENTLY ENROLLED
 - Hold for Current Semester
 - Spring
 - Summer
 - Fall
 - Hold until Degree Conferred
 - Hold for grade change
 - SEND IMMEDIATELY

Do not write below this line

___ Total Official Transcripts
__ To Addressee ___ To Student

Date Request Processed and Mailed
_____ By: _____