

# University of Maine at Augusta

A Member of the University of Maine System

## Bachelor of Science in Public Administration

(2+2: Associate Degree in Social Services Systems plus 60 additional credit hours)

Name \_\_\_\_\_ Soc Sec # \_\_\_\_\_ Date \_\_\_\_\_

*In effect for students admitted to Fall 2008*

You must complete the following requirements:

### Associate Degree in Social Services


- An Associate Degree in Social Services from an accredited institution

### Baccalaureate General Education Requirements

All students receiving a baccalaureate degree from UMA must satisfy the institution's baccalaureate general education requirements. Those requirements are listed below. The items marked with an \* are satisfied as part of the upper division coursework listed on this checksheet. Most students transferring a Social Services associate degree have satisfied the remaining requirements as part of the associate degree. If you have not, then you must complete them before graduation.

- \_\_\_\_\_ ENG 101
- \* \_\_\_\_\_ ENG 102W, 111W or 317W
- \_\_\_\_\_ 1 course in oral communication
- \_\_\_\_\_ 1 lab science
- \* \_\_\_\_\_ MAT 100 or higher
- \* \_\_\_\_\_ 2 additional courses in math, natural science, or computer science
- \* \_\_\_\_\_ 1 course in the Arts
- \* \_\_\_\_\_ 1 course in the Humanities
- \* \_\_\_\_\_ 1 course in Arts or Humanities
- \* \_\_\_\_\_ 2 courses in the Social Sciences


### Writing Intensive Course

All students receiving a baccalaureate degree from UMA are required to take at least one writing intensive course. Writing intensive courses are marked with . Additional courses may also meet this requirement. Check with your advisor.

- \_\_\_\_\_ 1 writing intensive course

### General Education Requirements

- ENGLISH (3 credit hours)

 \_\_\_\_\_ ENG 317W Professional Writing



- FINE ARTS (3 credit hours) *choose one of the following:*

- |   |  |
|---|--|
| _____ ARH xxx: any art history course                           | _____ MUS 123: Understanding Music                   |
| _____ ART 211: Art Theory                                       | _____ MUS 124: Music of the Twentieth Century        |
| _____ DRA 101: Introduction to Theatre                          | _____ MUS 131: Survey of Jazz and Contemporary Music |
| _____ DRA 265: The American Movie                               | _____ MUS 160: World Music                           |
| _____ DRA 280: Introduction to Films                            | _____ MUS 180: Women and Music                       |
| _____ INT 129: Understanding the Arts                           | _____ MUS 223: Music of the United States            |
| _____ MUS 117: The Dream Machine: A History of<br>Rock and Roll | _____ MUS 333: History and Literature of Music I     |
|   | _____ MUS 334: History and Literature of Music II    |

- HUMANITIES (6 credit hours)

\_\_\_\_\_ HUM / POS 390: Survey of Political Theory

*and choose one of the following:*

- |   |   |
|---|---|
| _____ ARH xxx: any art history course   | _____ MUS 123: Understanding Music                          |
| _____ ART 211: Art Theory   | _____ MUS 124: Music of the Twentieth Century               |
| _____ DRA 101: Introduction to Theatre  | _____ MUS 131: Survey of Jazz and Contemporary Music        |
| _____ DRA 265: The American Movie   | _____ MUS 160: World Music                                  |
| _____ DRA 280: Introduction to Films  | _____ MUS 180: Women and Music                              |
|  _____ ENG xxx: any literature course                            | _____ MUS 223: Music of the United States                   |
| _____ HTY xxx: any history course   | _____ MUS 333: History and Literature of Music I            |
| _____ HUM xxx: any humanities course  | _____ MUS 334: History and Literature of Music II           |
| _____ MUS 110: Popular Music  | _____ PHI xxx: any philosophy course                        |
| _____ MUS 117: The Dream Machine: A History of<br>Rock and Roll  | _____ WST 101W: Introduction to Women's Studies             |
|   | _____ XXX xxx: any modern spoken foreign language<br>course |

- MATHEMATICS (3 credit hours)
  - \_\_\_\_\_ MAT 115 Elementary Statistics I
- COMPUTER INFORMATION SYSTEMS (3 credit hours) *Choose one of the following:*
  - \_\_\_\_\_ CIS 100 Introduction to Computing
  - \_\_\_\_\_ CIS 101 Introduction to Computer Science
- SOCIAL SCIENCES (3 credit hours)
  - \_\_\_\_\_ ECO 201 Principles of Economics I (Macroeconomics)

**PROGRAM MAJOR REQUIREMENTS**

- BUSINESS (6 credit hours)
  - \_\_\_\_\_ BUA 101: Financial Accounting for Decision Making

*and choose one of the following:*

  - \_\_\_\_\_ BUA 211: Accounting for Management Decisions
  - \_\_\_\_\_ BUA 301: Accounting for Not-For-Profit Organizations (*recommended*)

- PUBLIC ADMINISTRATION (33 credit hours)
  - \_\_\_\_\_ POS 101: American Government
  - \_\_\_\_\_ POS 102: Introduction to Politics and Government
  - \_\_\_\_\_ POS 260: Business and Public Policy
  - \_\_\_\_\_ POS 354: Public Budgeting and Financial Administration
  - \_\_\_\_\_ POS 358: Public Opinion
  - \_\_\_\_\_ POS 487: Research Methods
  - \_\_\_\_\_ POS 488: Public Program Evaluation

- and choose one of the following:*
- \_\_\_\_\_ POS 103: State Government
  - \_\_\_\_\_ POS 233: American Local Government
  - \_\_\_\_\_ POS 234: American State and Local Government

- and choose one of the following:*
- \_\_\_\_\_ POS 223: Principles of Management
  - \_\_\_\_\_ POS 251: Public Administration

- and choose one of the following:*
- \_\_\_\_\_ POS 353: Administration of Public Personnel
  - \_\_\_\_\_ POS 361: Human Resource Management

- and choose one of the following:*
- \_\_\_\_\_ POS 383: Survey of Constitutional Law
  - \_\_\_\_\_ POS 405: Administrative Law

- Free Electives (as needed to complete 60 credit hours beyond the Associate Degree)

**Advising Notes**

Students must take a minimum of 33 credit hours in Public Administration courses at UMA. If one or more of the Public Administration courses listed above have already been taken, the student is expected to complete the 30 credit hours from the following list:

- \_\_\_\_\_ POS 362 Labor Management Relations
- \_\_\_\_\_ POS 365 Organizational Behavior
- \_\_\_\_\_ POS 370 Municipal Administration
- \_\_\_\_\_ POS 420 The American Health Care System
- \_\_\_\_\_ POS 485 Municipal or State Internship
- \_\_\_\_\_ IND 494 Independent Study in Public Administration

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Approved to Receive the Degree

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Records Office

Date

College Dean

Date

Students are encouraged to contact their faculty advisor and the Advising Center for academic advising and support services throughout their stay at UMA.

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