



## Change of Program Form

**Purpose:** Use this form to change or add an academic major, minor, and/or concentration. You must be an active student in a current degree program to use this form. It is strongly recommended that students consult with the advising center or a faculty advisor prior to completing this form.

Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Are you intending to graduate from your current program prior to your requested change?  Yes  No

Effective Semester of Requested change:  Fall  Spring  Summer Year: \_\_\_\_\_

**Timeliness of Form:** In order for the change to be applicable for the selected term, forms must be received by the Advising Center no later than **February 15<sup>th</sup>** for the spring term and **October 15<sup>th</sup>** for the fall term. Changes requested after these dates will become effective for the following term.

Is this change required for Financial Aid?  Yes  No

**Financial Aid:** Changing from a baccalaureate degree to an associate degree or from an associate degree to a certificate program may affect your eligibility to receive financial aid. Students receiving – or planning on receiving – Federal Financial Aid (Pell Grants) are encouraged to speak with the Financial Aid Office for details prior to submitting this form.

Select all that apply:

**Change of Major to:**  Certificate  Associate  Baccalaureate  Post Baccalaureate, in:

(See second page for options): \_\_\_\_\_

- **Music** (select one)  Voice  Instrument: \_\_\_\_\_ (must specify instrument)
- **Bachelor of Applied Science** majors **must** select a minor below.
- **Bachelor of Arts in Liberal Studies** majors must select a minor prior to graduation.

**Add Concentration of:** \_\_\_\_\_

**Concentrations:** You may only declare a concentration that exists within your chosen major program. Students adding a concentration to a current program will use the catalog requirements in effect when they first matriculated into their current program. When adding a concentration approved later than the student's program matriculated term, the student must then go by the catalog requirements currently in effect.

**Add Double (secondary) Major of:** \_\_\_\_\_

**Double Majors:** Students intending to complete the requirements of a dual major are required to declare their intent prior to the completion of 84 credit hours and students must select a primary and secondary major. The baccalaureate degree granted will be that associated with the primary major, and the student is required to satisfy all of the requirements imposed by that college. To complete the secondary major, the student need only complete the specific requirements established for that major (including residency requirements). At no time can the Bachelor of Arts in Liberal Studies degree, Bachelor of Arts in Interdisciplinary Studies degree, or the Bachelor of Applied Science degree be a component of a double major. All requirements for both the primary and secondary major must be completed at the time the degree is awarded.

**Add Minor of:** \_\_\_\_\_

**Minors:** Minors are available only to those enrolled in a baccalaureate program. A minor is awarded at the same time as the program major. Minors cannot be completed after graduation. A student may be awarded any minor, as long as no more than six credits of the minor are required courses within the students program major or concentration. Students who wish to declare a self-designed minor **must** use the [Minor Declaration Form Proposal](#).

**Deletion of Secondary Major, Concentration or Minor (Please Specify):** \_\_\_\_\_

**Note:** Students who change programs must adopt the most current catalog requirements.

You will be notified of the result of your request via your MaineStreet message center. If you have questions on the status of your request, please contact the Academic Advising Center in Augusta 1-877-UMA-1234, ext. 3149 or in Bangor at (207) 262-7805.

Submit this form to: **Augusta Advising Center;** 46 University Drive; Augusta, ME 04330 [Fax: (207) 621-3171]  
- **OR - Bangor Advising Center;** Lewiston Hall; 1 University Drive; Bangor, ME 04401 [Fax: (207) 262-7751]  
- **OR - [umaadvising@maine.edu](mailto:umaadvising@maine.edu)**

# Change of Program Form continued...

## Available UMA Programs:

<p style="text-align: center;"><b><u>Associate Degrees:</u></b></p> <p>Business Administration, AS          Computer Information Systems, AS          Contemporary and Popular Music, AS          Dental Assisting, AS*          Dental Hygiene, AS*          Information &amp; Library Science, AS          Justice Studies, AS          Liberal Studies, AA          Medical Laboratory Technology, AS*          Mental Health &amp; Human Services, AS          Public Administration, AS</p>	<p style="text-align: center;"><b><u>Minors continued:</u></b></p> <p>Human Resource Management          Human Services          Information &amp; Library Science          Justice Studies          Mathematics          Music          Music Business          Natural Science          Philosophy          Photography          Psychology          Public Administration          Secondary Education ★          Self-Designed (approval required)          Small Business Management          Sociology          Web Applications          Women's Studies</p>
<p style="text-align: center;"><b><u>Bachelor's Degrees:</u></b></p> <p>Accounting, BSBA, Post Baccalaureate          Applied Science, B          Architecture, B          Art, BA          Aviation, BS          Biology, BA          Business Administration, Post Baccalaureate          Computer Information Systems, BS; Post Baccalaureate          Contemporary &amp; Popular Music, BM          Cyber Security, BS; Post Baccalaureate          Dental Hygiene, BS*          English, BA          Information &amp; Library Science, BS          Interdisciplinary Studies, BA*          Justice Studies, BS; Post Baccalaureate          Liberal Studies, BA          Management, BSBA          Mental Health &amp; Human Services, BS; Post Baccalaureate          Nursing, RN-BSN*          Nursing, UMA/UMFK PINE Collaborative*          Public Administration, BS; Post Baccalaureate          Social Science, BA          Veterinary Technology, BS</p>	<p style="text-align: center;"><b><u>Certificates:</u></b></p> <p>Accounting**          Child &amp; Youth Care Practitioner          Community Policing**          Crime Analysis &amp; GIS          Customer Service &amp; Telecommunications Level I &amp; II**          Cyber Forensics**          Cyber Security          Dental Assisting*          Digital Forensics**          Domestic Public Service**          Domestic Services**          Early Childhood Teacher (Birth to Age 5) ★          Early Elementary Teacher (K-3) ★          Elementary Education (K-8) ★**          Forensic Science (Investigative Focus; Scientific Focus)**          Fraud Examination**          French**          Government Management**          Health Informatics          Human Resource Management**          Human Services          Information Assurance**          Information &amp; Library Science**          International Public Service**          International Services**          Math Content Area**          Mental Health Rehabilitation Technician/Community          National Security**          Network Security Analyst**          Paralegal Studies**          Psychiatric In-Patient Care**          Secondary Education ★          Secure Application Development**          Social Media          Substance Abuse Rehabilitation Technician          Web Development**</p> <p>** Certificates not eligible for financial aid.</p>
<p style="text-align: center;"><b><u>Minors:</u></b></p> <p>Accounting          Addiction Studies          Advocacy          American Studies          Art          Behavioral Science          Biology          Business Administration          Computer Information Systems          Computer Networking          Cyber Forensics          Cyber Security          Early Childhood Education (Birth- Age 5) ★          Early Childhood Services          Early Elementary Education (K-5) ★          Elementary Education (K-8) ★          English          Financial Services          French (language track, or language and culture track)          Geriatric Human Services          Grief, Loss, &amp; Trauma          History          Holocaust, Genocide &amp; Human Rights Studies</p>	

**See the individual requirement checksheets for concentration details:** <https://www.uma.edu/academics/checksheets/>.

\* Additional admissions requirements exist for these programs. For details, see the Admissions website here: <https://www.uma.edu/admission/apply/>.

★ Prior to being able to change into one of these minors or certificates, students must meet certain entrance requirements and complete the intent to declare form. Please see Admissions or Advising to obtain this form.