

### Memorandum of Understanding for Tuition Reimbursement

COL 100 is a 3-credit course offered by the University of Maine at Augusta on both the Augusta and Bangor campuses for students beginning their college journey. The UMA TRIO department encourages all eligible students to participate, as COL 100 is one of a variety of services designed to help students be successful in college and graduate with a bachelor's degree within 6 years.

TRIO program staff teaches COL 100 and, when possible, offer sections specifically for the TRIO eligible population. The U.S. Department of Education funds TRIO Student Support Services (SSS) and the University of Maine at Augusta proudly offers TRIO as part of a comprehensive set of services for student achievement.

As a student enrolled in this course, you may be eligible for tuition reimbursement for this course if you (please initial each item)

- \_\_\_\_\_ complete the intake process and are determined to be eligible for the TRIO SSS Program<sup>1</sup>;
- \_\_\_\_\_ carry at least nine (9) credits at the time of reimbursement;
- \_\_\_\_\_ have accrued 30 or fewer credit hours or permission of Associate/Director<sup>2</sup>;
- \_\_\_\_\_ do not have your tuition paid by any third-party payer (e.g. Veteran's, Vocational Rehabilitation, Native American Waiver, etc.);
- \_\_\_\_\_ successfully complete three quarters (12 weeks) of the course;
- \_\_\_\_\_ are passing with at least a C average;
- \_\_\_\_\_ meet Financial Aid Satisfactory Academic Progress Guidelines;
- \_\_\_\_\_ adhere to the class involvement requirements as stated in the syllabus; and
- \_\_\_\_\_ return all texts and materials borrowed from the TRIO department for this class.

Students enrolled in the TRIO section of COL 100 are encouraged to take advantage of all TRIO Program services and activities including tutoring, mentoring, coaching, social activities, grant aid, and College Success counseling.

I have read the above memorandum and understand the basis of the tuition reimbursement.

Print Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorizing Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<sup>1</sup> If you believe that you are TRIO eligible but have not completed an intake, please visit <http://www.uma.edu/trio>

<sup>2</sup> You may be eligible for reimbursement with prior authorization from the Associate/Director of TRIO if you are on academic probation and are taking this course as part of your Personal Learning Plan.