

**UNIVERSITY OF MAINE
AT AUGUSTA**



**BACHELOR OF SCIENCE IN
AVIATION**

STUDENT HANDBOOK

FY 2024

Revised September 15, 2023

The information in this handbook is produced by the faculty and staff of the Aviation Program. Its purpose is to provide the student with information about the aviation program and the policies specific to the Bachelor of Science in Aviation Program at the University of Maine at Augusta. The policies in this handbook are regularly reviewed and are subject to change. Students enrolled in aviation courses will be notified of changes when they are made.

Since it is the student's responsibility to be aware of the policies and procedures which regulate the administration of the program, and to adhere to them fully, the information is provided in this separate program handbook so that students have easy access to the information. Please note that the information in this handbook complies with and complements the information in the UMA Catalog and the UMA Student Handbook. The UMA Aviation program abides by the University of Maine at Augusta policies and procedures. Students are directed to the UMA student handbook for student related policies and procedures.

It is recommended that students keep the handbook with their course related materials for referral when needed. If you have questions about any of its content, please discuss it with your aviation advisor or stop by the College of Professional Studies office.

Please refer to the University of Maine at Augusta's Student Handbook (<http://www.uma.edu/studenthandbook.html>) for the following policies of relevance to students in the Aviation Program.

- Address/Name Change Policy
- Class cancellation and or Declaration of Administrative Leave due to Weather or other
- Emergency situations (School Closing Policy)
- Drug Policy
- Equal Opportunity Policy
- Policy on Guests in the Classroom (including children)
- Sexual Harassment Policy
- Student Academic Grievance Policy
- Student Academic Integrity Code
- Student Conduct Code
- Title IX Policies
- University Policy on Alcohol and Illegal Drugs

UNIVERSITY OF MAINE AT AUGUSTA AVIATION PROGRAM

AVIATION STUDENT HANDBOOK

Students enrolled in the Bachelor of Arts in Liberal Studies – Aviation, or the Bachelor of Science in Aviation at UMA are expected to adhere to the policies of the Aviation Program.

I have received the Aviation Student Handbook and understand that the policies apply to all aviation students in the Aviation Program at UMA.

Signature_____ Date_____

Please sign and submit to the aviation program coordinator by the end of the first week of class.

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AABI ACCREDITATION STATUS OF AVIATION PROGRAM

UMA's BS in Aviation program is an educational member of Aviation Accreditation Board of International (AABI). The program will apply for full accreditation after the graduation of the first cohort of students. The AABI website is www.aabi.aero
The contact information for AABI is listed below.

Aviation Accreditation Board International
3410 Skyway Drive, Auburn, AL USA 36830
Phone (334) 844-2431
Fax (334) 844-2432

UMA's BS in Aviation represents a public-private partnership with Maine Instrument Flight (MIF), the flight school located at Augusta State Airport, Augusta, Maine.

Through the UMA BS in Aviation degree program, UMA and MIF will equip students to earn the four FAA certifications and/or rating as follows:

UMA Part 141 Private Pilot Ground and Part 61 Private Pilot Flight through UMA's In-House Private Pilot Course resources.

MIF: Part 141 Instrument rating in the second year, Part 141 Commercial pilot in the third year, and flight instructor in the fourth year. Students who possess a valid Commercial Rotary-Wing certification can register for the Commercial Add-On course to transition to Fixed Wing certification.

ACADEMIC HONESTY: STATEMENT OF POLICY AND PROCEDURE

ACADEMIC HONESTY refers to the adherence to ethical standards which keep faith with the integrity of various academic processes which measure student performance such as examinations, written work and all other formal representations made by students.

PROCEDURE

Any faculty member who encounters an alleged incident of academic dishonesty by a student shall follow the procedure of the University of Maine at Augusta Student Academic Integrity Code.

Please refer to the procedures of the Student Academic Integrity Code outlined in the UMA Student Handbook on the UMA website.

ADD/DROP AND WITHDRAWAL POLICIES

ADD/DROP POLICY:

Please refer to the University of Maine at Augusta Policy for adding and dropping courses. The policy is found on the UMA website.

WITHDRAWAL POLICY:

Dropping ALL courses constitutes a withdrawal and is subject to the following refund percentage:

ACADEMIC YEAR REFUND PERCENTAGE – Non-Aviation Courses

Semester/Session 12 Weeks or Longer

Cancellation prior to the first day of semester/session	100% of tuition and fees
Withdrawal/drop prior to the end of the second week	100% tuition and fees
Withdrawal prior to the end of fourth week	75% tuition and fees
Withdrawal prior to the end of the sixth week	50% tuition and fees
Withdrawal prior to the end of the eighth week	25% tuition and fees
Withdrawal after eighth week	0%

ACADEMIC YEAR REFUND PERCENTAGE – Aviation Flight Courses

Cancellation prior to the first day of semester/session	100% of tuition and fees
Withdrawal/drop after start	Dependent on Flight expenses incurred

Withdrawal Financial Aid Information

Recipients of financial assistance from UMA are required, as part of the withdrawal procedure, to talk with a financial aid officer prior to leaving the University. Please call 621-3455, or stop in the Student Financial Services Office (Financial Aid) located in the Randall Student Center. Students receiving VA benefits should contact the VA Benefits Officer in the Registrar's office or call 621-3458.

Withdrawal Grading Policy

Students who withdraw at any point during the first half of the semester receive a grade of W (withdrawn). Students who withdraw during the second half receive a grade of W or WF (withdrawn or withdrawn failing) as assigned by the instructor. It is critical that a student formally withdraws from a course. Failure to do so will result in either an "F" or "L" grade. A WF is calculated into the GPA as a failing grade. A W is not calculated into the GPA.

WITHDRAWAL GRADES IN AVI COURSES:

A grade of "W" (Withdrawal) is given to a student who withdraws from an AVI course in good standing. Students who withdraw from the Aviation Program with a grade of "W" (Withdrawal in good standing) are eligible to apply for readmission.

Procedure for readmission after withdrawing in good standing from all AVI courses:

A student who has withdrawn in good standing from the AVI program must submit a UMA re-entry application to the UMA admissions office. Students' readmission is considered on a space-available basis.

ADVISOR INFORMATION

Upon admission, each student at UMA is assigned a faculty member from the Aviation Program and a Student Services Coordinator to act as her/his advisor. Your advisor information can be found on Maine Street. The role of the faculty advisor and Student Services Coordinator is to:

1. Advise and assist students in selecting course work to satisfy program requirements and approve wish lists in Maine Street prior to student registration of courses.
2. Provide career planning assistance, information and referral;
3. Refer students to other college support services;
4. Assist the student in productive problem-solving for personal and academic concerns.

Students are required to contact their advisor for registration, add-drop changes, or to initiate the process for withdrawal from a course or the program. Your Faculty Advisor is vital for correct course selection, which will ensure your academic experience at UMA is both successful and timely.

To contact your advisor, refer to your student information page in Maine Street or the UMA Faculty and Staff directory located in this handbook for faculty office numbers and phone extensions. All appointments for advising are made directly by the student with the Aviation program faculty advisor.

AIRCRAFT RENTER'S INSURANCE

Students in the aviation program are required to maintain aircraft renter's insurance in accordance with current Maine Instrument Flight policies.

ATTENDANCE

The aviation program requires a time commitment unlike most of the traditional university programs. Aviation students need to schedule at least 3 flights each week. Most flights are completed within a 3 hour block of time; some take longer. AVI students may also participate in simulation training in UMA's full motion RedBird simulator while accompanied by a flight instructor. Additional time will be available to help students maintain currency and help offset weather related downtime.

As an aviation student, you will need to budget your time to allow for your flight training, your other academic courses, study time and homework, personal life, and work. Each flight course (and each of the 2 parts of the Commercial Flight Course) is structured as a one-semester course. So, students need to maintain a schedule that makes completion of the flight course within the semester possible. However, cancelled flight lessons are inevitable due to inclement weather. Students that are unable to complete a flight course within the semester may receive an additional one-semester extension to carry an incomplete grade for an additional period of time. The student must request the extension and the request for an extension will be considered on a case-by-case basis. Students that have not maintained an adequate flight schedule will not be allowed to register for the next level flight training course and could also risk failing the course and being dropped from the aviation program.

Each student is encouraged to own an electronic log book. This can be part of a ForeFlight subscription or one of the many other options available. Entries by the student can be signed electronically by their flight instructor.

Each airplane must be thoroughly inspected by the student prior to every flight. This is known as the preflight inspection, or preflight. You are expected to arrive suitably early of the scheduled time of your lesson to perform this and perhaps other required tasks. This time is dependent on the items to be completed before flight. Aviation students will take an active role in scheduling their flight lessons. Not showing up for a lesson that you have scheduled, known as a “no-show”, is unacceptable. Students will be counseled after the first no-show, and risk being dropped from the aviation program after the second no-show. Arriving late for your flight lesson will count as a no-show.

SAMPLE AVIATION CURRICULUM

FIRST YEAR – Private Pilot Certification

First Semester

ENG 101 – English Comp	3
CIS 100 Computer Applications	3
AVI 141 – Private Pilot Ground	3
AVI 142 – Private Pilot Flight	<u>3</u>
Total Credits	12

Second Semester

AVI 150 – Aviation Weather	3
BUA 100 Intro to Business	3
AVI 120 – Aviation History	3
COM 101/102	<u>3</u>
Total Credits	12

Summer Year 1

AVI 342A – Commercial Pilot Flight	2
AVI 151 – Aviation Weather Lab	1
Humanities Elective	<u>3</u>
Total Credits	6

Total Credits – Year 1 30

SECOND YEAR

Third Semester

ENG 317 Professional Writing	3
MAT 111 Algebra II	3
AVI 241 Instrument Ground	3
AVI 242 Instrument Flight	<u>3</u>
Total Credits	12

Fourth Semester

MAT 112 – College Algebra	3
AVI 380 – Human Factors	3
PSY 101 Intro to Psychology	3
BUA 223 – Prin. Of Management	<u>3</u>
Total Credits	12

Summer Year 2

AVI 342B Commercial Pilot Flight	2
Fine Arts Elective	3
General Elective	3
Total Credits	<u>8</u>

Total Credits – Year 2 32 Credits Accumulated - 62

THIRD YEAR**Fifth Semester**

AVI 341 Commercial Pilot Ground	3
AVI 343A Commercial Pilot Flight	2
PHY 115 Physics I	4
MAT 115 – Statistics	<u>3</u>
Total Credits	12

Sixth Semester

PHY 116 – Physics II	4
AVI 343B – Commercial Flight 2	4
AVI 320 Aviation Law	3
AVI 450 – Flight Dynamics	3
Total Credits	14

Summer Year 3

Two General Electives	6
One Social Science Elective	<u>3</u>
Total Credits	9

Total Credits – Year 3 35 Credits Accumulated - 97

FOURTH YEAR**Seventh Semester**

PHI 252 – Business ethics	3
AVI 420 Homeland Security & Aviation	3
AVI 441 Flight Instructor Ground	3
AVI 442 Flight Instructor Flight	<u>3</u>
Total Credits	12

Eighth Semester

AVI 460 Aviation Safety Seminar	3
BUA 365 Org. Behavior	3
PSY 202 – Basis of Behavior	3
One general elective	<u>3</u>
Total Credits	12

Total Credits – Year 4 24 TOTAL PROGRAM CREDITS 121

AVIATION PROGRAM OUTCOMES

Description of Program and Rationale:

This degree provides a Bachelor of Science in Aviation to students interested in becoming FAA certified commercial pilots and flight instructors while earning a comprehensive baccalaureate degree from an accredited university.

This degree is the result of a collaboration/partnership between University of Maine at Augusta (UMA) and Maine Instrument Flight (MIF) so each can market the degree to potential students and take advantage of what is expected to be a growing market for commercial airline pilots.

Program Goals:

- The program will offer Maine students a path to achieve FAA certifications along with a baccalaureate degree.
- The program will train students to be employed as airline pilots; many aviation occupations require bachelor's degrees as well as certification.
- The program will enhance UMA's traditional professional focus on workforce development opportunities.
- The program will attract veterans and military personnel.

Student Outcomes and Behavioral Objectives:

- Graduates will be able to be hired within the air transportation industry.
- Graduates will be able to teach others to fly under FAA certification.
- Graduates will understand the physical, meteorological, mathematical, legal, security and historical aspects of flight.
- Graduates will fulfill UMA's general education requirements including written and oral communications, fine arts, humanities, social and natural science and mathematics.
- Graduates will exhibit an understanding of ethical and professional responsibilities within the aviation industry.

AVIATION FLIGHT AND GROUND TRAINING

Students will be enrolled directly into the Bachelor of Science in Aviation. Student may earn their Private Pilot Certification as part of this program through the University's Part 61 Private Pilot Course. This course is approved for appropriate veterans' benefits.

Second year students will take the Instrument Rating Flight and Ground courses. The Instrument Rating Flight course includes 60 hours of flight training. Students will be concurrently into the Commercial Course at MIF. Time flown in the Instrument Flight course will be directly applied to the 120 Required hours for the Commercial Course.

Third year students will complete the Commercial Pilot Flight and Ground Courses. The Commercial Pilot Flight course includes 120 hours of flight training. Time flown in pursuit of the Instrument Rating with MIF (AVI242) will be credited toward the 120 hours of commercial flight training.

Fourth year students will take the Flight Instructor and Instrument Instructor Flight and Ground courses. The Instructor Flight courses include 40 hours of flight training.

As students complete each flight course, they into the next flight course. After earning the Private Pilot certificate and enrolling in this program, first year students will enroll in the Instrument Rating Flight course in the second year. Additionally, students will be enrolled at the MIF Commercial Flight Training course such that hours flown during Instrument Training may be credited toward Commercial Flight Training.

The flight hours in each of the above flight courses are the minimum required by most students for course completion. However, some students may require additional hours in order to obtain the necessary skills. Students requiring additional flight hours are responsible for the payment for those hours. For those students using veterans benefits please be aware that your GI Bill®¹ will not cover the cost of these additional hours.

BRIGHTSPACE USE POLICY

Brightspace is an online software (Course Management) tool for faculty and students to communicate about the course. Announcements, course materials, grades, and online discussions are some of the ways Brightspace is utilized. Students are responsible for checking Brightspace and for the information posted there. To access and utilize Brightspace, each student must use a @maine.edu email address. Students receive this email upon acceptance into the AVI program.

¹ GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at <https://www.benefits.va.gov/gibill>

COURSE MATERIALS

For each course you will be provided with copy of a comprehensive syllabus which provides you with in-depth information about the course, its outcomes, and the content to be covered. You are also likely to receive a number of handouts and other related materials. We STRONGLY recommend that you retain these materials for future reference.

- Schools are beginning to use some very innovative approaches in reviewing an individual's academic background to determine how much credit can be transferred.
- Many of these new approaches require varying amounts of documentation (proof). Syllabi can be worth their weight in gold for this.
- In addition to their use for receiving credit for prior learning, they can be very useful study aids for FAA exams

The Aviation Program does not keep syllabi on file other than the ones currently being used. Generic Course Charters are available for individual courses but will not cover the detail included in your course syllabus. We are unable to reproduce these materials at a later date. Therefore, we encourage you to keep a copy of course materials received throughout the program.

FAA FIRST OR SECOND CLASS MEDICAL CERTIFICATE

A class 1 or 2 Medical Certificate issued by a FAA certified Aviation Medical Examiner (AME) is a requirement for admission into this degree program. Because locating an AME and completing the requirements for a FAA Medical Certificate may be time-consuming; applicants are encouraged to complete this requirement at their earliest convenience. FAA-certified AMEs can be located at: <http://www.faa.gov/pilots/amelocator/>

FACULTY AND STAFF LIST

NAME/LOCATION	POSITION
Brenda McAleer Rm 140 JH	Dean, College of Professional Studies 621-3288 mcaleer@maine.edu
J. Gregory Jolda	Aviation Program Coordinator 621-3278 gregj@maine.edu
L. Greg Curtis	UMA Aviation Pilot Training Chief Pilot Lewis.curtis@maine.edu
Chad Morris	Chief Flight Instructor 622-1211 cmorris@mif.aero
Shelley Taylor UMA Brunswick Center	Aviation Advisor 621-7452 shelley.taylor@maine.edu

SERVICES FOR STUDENTS

WHAT	WHOM TO SEE	LOCATION	PHONE NUMBER
Absences - Classroom	Instructor		See Previous Page
Admissions	Admissions Office	Randall Student Center	621-3062
Aircraft Rental Insurance	Maine Instrument Flight	August Airport	622-1211
Aviation Advisor	Shelley Taylor	UMA Brunswick Center; available for zoom	621-7452 shelley.taylor@maine.edu
Books	eCampus		
Difficulties - Personal	Counseling Center		621-3157 or 621-3176
Difficulties - Academic	Aviation Advisor Learning Support Svcs		621-7452 621-3152
Disability Accommodations	Learning Support Services	195 Jewett Hall	621-3152
Dropping a Course	Aviation Coordinator/ Financial Aid Aviation Advisor	Randall Student Center	621-3278 621-3455 621-7452
Financial Aid	Student Financial Services Office	Randall Student Center	621-3455
Grades	Instructor/Course		See syllabus for course
Health Insurance	Student Financial Services Office	Randall Student Center	621-3176
Independent Study	Academic Coordinator	Randall Student Center	621-3278
Lost and found	Enrollment Services Center	Randall Student Center	621-3011
Readmission	Admissions Office	Randall Student Center	621-3465
Registration	Aviation Coordinator Aviation Advisor		621-3278 621-7452
Scheduling Flight lessons	Maine Instrument Flight	Augusta Airport	622-1211
Scholarships	Student Financial Services Office	Randall Student Center	621-3455
Transcripts	Registrar's Office	Randall Student Center	621-3079
Transfer Credit	Enrollment Services	Randall Student Center	621-3291
Tutoring	Learning Support Services	195 Jewett Hall	621-3421
Withdrawal	Aviation Advisor Student Financial	Randall Student Center	621-3278 621-3141

GRADING, EXAMINATION, and MISSED FLIGHT POLICIES

1. **REGISTRATION** – Students must get prior approval to enroll in all AVI ground and flight courses. The Aviation Program Coordinator, the Aviation Admissions officer, or the Dean of the College of Professional Studies may approve these enrollments.
2. **PROGRESSION**: All prerequisites to each AVI designated course must be either met prior to the start of that course or taken concurrently. Students who are enrolled in a flight course must complete that course and earn the FAA license before registering for the next flight segment.
3. **GRADING**: Students will be awarded either a P (Pass) or F (Fail) grade for each flight course. Ground Courses will be on the standard A – F university grading scale. Grades for flight courses will be awarded upon completion of the final Phase Check in the course or the achievement of the FAA Certification for which the student is being prepared.
4. **EXAMINATION**: Each course of study includes 3 stage checks where the student performance is evaluated. If the student fails a phase check, he or she will be allowed 2 review rides and a Phase Recheck. If the student fails the Recheck, the overall student performance will be reviewed and the future of the student in the UMA Flight Training Program will be evaluated.
5. **MISSED FLIGHTS**: Missed flights will happen due to weather, class priorities, and instructor availability to name a few. The student, instructor, and chief pilot will work to reschedule the flight or flight activity. Students' routine schedules may change depending on the priorities of the flight school.
6. **INCOMPLETE POLICY**: Students who do not complete ground or flight courses in the semester for which they are registered may earn a grade of incomplete if the instructor allows. The student has one semester to complete the work. The student will sign an incomplete agreement form to show that the student understands the deadline for completion of the course.
7. **SAMPLES OF THE INCOMPLETE FORM**:

See the following pages. Actual forms are available from the ground and/or flight instructors from Maine Instrument Flight.

REQUEST FOR A GRADE OF “INCOMPLETE” IN AVI FLIGHT COURSES

Flight training at Maine Instrument Flight is available 7 days a week. Flight students are expected to maintain a schedule of at least 3 flight lessons each week. These training flights are subject to cancellation due to many variables, not the least of which is weather. By signing below, you are agreeing to the following:

I will maintain a flight schedule that will allow for completion of the

_____ course by the end of the next semester
NAME OF COURSE

which closes on _____.
DATE

I understand that the hourly rate for flight instruction, solo aircraft rental, pre & post flight briefs, and ground instruction is subject to change after the date listed above.

I understand that Maine Instrument Flight and The University of Maine at Augusta will assign to me a grade of “Incomplete” for this course until the date listed above. I also understand that if I do not complete this flight course by the date listed above, I will receive a failing grade for the course.

Student’s Name _____
Print

Student’s Signature _____ Date: _____

Approved by _____ Date: _____
Chad Morris, Chief Flight Instructor, Maine Instrument Flight

REQUEST FOR A GRADE OF “INCOMPLETE” IN AVI GROUND COURSES

The final exam for all aviation ground school courses is the FAA Knowledge Test. This test must be taken by the end of the semester. If you have not taken the test, or if you have failed the test, you may request to have your grade for the course be listed as “Incomplete”. By signing below, you are agreeing to the following:

I will take, or if previously failed, retake the FAA Knowledge Test for the

_____ ground school course by
NAME OF COURSE

_____ DATE

I understand that if I previously failed the FAA Knowledge Test, the FAA requires that I receive ground instruction from an approved instructor prior to retaking the test. I understand that I am responsible for the payment of that ground instruction. I also understand that I am responsible for the payment of the knowledge test fee to retake the test.

I understand that Maine Instrument Flight and The University of Maine at Augusta will assign to me a grade of “Incomplete” for this course until the date listed above. I also understand that if I do not successfully pass the FAA Knowledge Test by the date listed above, I will receive a failing grade for the course.

Student’s Name _____
Print

Student’s Signature _____ Date: _____

Approved by _____ Date: _____
Chad Morris, Chief Flight Instructor, Maine Instrument Flight

COMPLIANCE WITH IMMUNIZATION, HEALTH HISTORY, AND PHYSICAL EXAM

Student must follow the immunizations and health insurance policies as stated in the UMA Student Handbook.

STUDENT COMPLIANCE WITH HEALTH INSURANCE DOCUMENTATION

All campuses in the University of Maine System (UMS) require proof of health insurance as a condition of enrollment for students who fall into specific categories (defined below). This policy is intended to support students' progress toward their academic goals by providing access to a reasonably priced Student Health Insurance Policy (SHIP). This insurance requirement applies only to UMA students who fall into the following categories:*

All undergraduate students registered for 9 or more UMS credits in a fall or spring semester

All International students attending UMA on an F-1 visa

All UMA degree candidates in the following academic programs who are registered for 1 or more UMS credits in a fall or spring semester:**

Certificate in Dental Assisting

A.S. in Dental Assisting

A.S. in Dental Hygiene

A.S. in Nursing

A.S. in Veterinary Technology

B.S. in Aviation

B.S. in Dental Hygiene

B.S. in Nursing 1+3 UMA-UMFK

B.S. in Veterinary Technology

*Students who reside outside of Maine during the applicable semester(s) of enrollment are exempt.

**Does not apply to students in pre-majors seeking admission to these programs unless they are registered for 9 or more UMS credits in a fall or spring semester.

VETERANS FUNDING POLICY

Guidance for incoming Veterans applying for the Bachelor of Science degree in Aviation.

Veterans: The Veterans Administration will pay tuition for veteran students to take ground or flight training courses to earn a FAA Private Pilot certification. VA funding is authorized for the BS AVI now that the UMA private pilot courses have been approved.

Last Update: Sept 12, 2023	063751	063752	063753	063754	063755	064522	064523	065334	065331	063758	063759	064939
Total flight hours		70		61		26.5	26.5	25.5	43		46	56.5
Hours VA Fwill fund		69		60		26.5	26.5	25.5	41.5		40	55
Hours to be paid by VA student:		1		1					1.5		6	1.5
Note: This is strictly an estimate used to help budget for AVI courses. Prices and courses are subject to change.												
Credit Hours	3.00	3.00	3.00	3.00	3.00	2.00	2.00	2.00	4.00	3.00	3.00	6.00
Instate Tuition	756.00	756.00	756.00	756.00	756.00	504.00	504.00	504.00	1,008.00	756.00	756.00	1,512.00
Unified Fee	96.00	96.00	96.00	96.00	96.00	64.00	64.00	64.00	128.00	96.00	96.00	192.00
Student Activity Fee	6.75	6.75	6.75	6.75	6.75	4.50	4.50	4.50	9.00	6.75	6.75	13.50
Ground School Fee	-	-	300.00	-	300.00	-	-	-	-	300.00	-	150.00
Private Pilot Kit	-	-	-	-	-	-	-	-	-	-	-	-
Test	160.00	-	160.00	-	160.00	-	-	-	-	525.00	-	-
Jeppesen Multi-Engine Manual	-	-	-	-	-	-	-	-	-	-	-	-
Flight Examiner Fee Test	-	500.00	-	500.00	-	-	-	-	500.00	-	1,500.00	500.00
Instrument/Commercial Manual	-	-	101.00	-	-	-	-	-	-	-	-	-
ASA Instrument FAA Test Prep	-	-	26.00	-	-	-	-	-	-	-	-	-
Standards	-	-	8.00	-	-	-	-	-	-	-	-	-
ASA Commercial FAA Test Prep	-	-	-	26.00	-	-	-	-	-	-	-	-
Standards	-	-	-	8.00	-	-	-	-	-	26.00	-	-
ASA Instructor FAA Test Prep	-	-	-	-	-	-	-	-	-	8.00	-	-
CFI Practical Test Standards	-	-	-	-	-	-	-	-	-	101.00	-	-
Jeppesen Instructor Manual	-	-	-	-	-	-	-	-	-	-	-	-
ASA Headset	-	850.00	-	-	-	-	-	-	-	-	-	-
Simulator Flight Fees: 75	-	1,125.00	-	750.00	-	-	-	-	-	-	-	-
Simulator Instructor Fees: 60	-	900.00	-	600.00	-	-	-	-	-	-	-	-
Average Flight Fees	-	19,061.00	-	15,908.00	-	6,744.50	6,252.50	7,769.50	13,820.50	-	13,940.00	17,531.00
Pre and post flight briefings not paid by the VA **part of the flight fee cost		1,271.00		123.00				420.25			410.00	389.50
Total Course Cost	1,018.75	23,294.75	1,453.75	18,616.75	1,352.75	7,317.00	6,825.00	8,342.00	15,465.50	1,818.75	16,298.75	19,898.50
Fee Totals	160.00	22,436.00	595.00	17,758.00	494.00	6,744.50	6,252.50	7,769.50	14,320.50	960.00	15,440.00	18,181.00
VA Covered Costs	858.75	21,271.75	1,158.75	17,788.75	1,158.75	7,317.00	6,825.00	7,921.75	14,237.75	1,158.75	13,158.75	18,701.50
VA Adjustment	160.00	2,023.00	295.00	828.00	194.00	-	-	420.25	1,227.75	660.00	3,140.00	1,197.00
Total Flight Course Cost												
Total \$		121,702.25										
VA covered total \$		111,557.25										

*italicized charges not covered by VA