



# UNIVERSITY of MAINE at AUGUSTA

UMA Student Financial Services  
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## 2019-2020 DEPENDENT VERIFICATION FORM

Your Free Application for Federal Student Aid (FAFSA) was selected by the U.S. Department of Education for a review process called “verification”. In this process, we will be comparing information from your FAFSA with copies of your (and your parents’) 2017 IRS tax return transcript, with W-2 forms or other financial documents. The law states we have the right to ask for this information before awarding Federal Aid. You must complete this form and return it to Student Financial Services as soon as possible. You will **not** receive an award or a disbursement of financial aid until this process is complete.

### PART 1: STUDENT

Student’s Name \_\_\_\_\_ Student ID# \_\_\_\_\_

Address \_\_\_\_\_ Date of Birth \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Daytime Phone \_\_\_\_\_

### PART 2: FAMILY

Please list below the number of people your parent(s) will support between July 1, 2019 and June 30, 2020. Include:

- **Yourself and your parent(s)** (including stepparent) even if you don’t live with your parents, and
- **Your and your parents’ other children** (include only if they get more than half of their support from your parent(s) or if they would be required to provide parental information when applying for federal aid.)
- **Other people** only if they were living with your parents, *received more than half of their support* from your parent(s), and will continue to receive more than half of their support from July 1, 2019 through June 30, 2020. (Documentation may be requested).

Full Name	Age	Relationship	*Will this person be attending college at least ½-time during the 2019-2020 school year?	Name of College this person will be attending during the 2019-2020 school year *This person must be admitted to a degree or certificate program
		Student	<input type="checkbox"/> yes <input type="checkbox"/> no	
		Parent (or Step)	XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXX
		Parent (or Step)	XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXX
			<input type="checkbox"/> yes <input type="checkbox"/> no	
			<input type="checkbox"/> yes <input type="checkbox"/> no	
			<input type="checkbox"/> yes <input type="checkbox"/> no	
			<input type="checkbox"/> yes <input type="checkbox"/> no	
			<input type="checkbox"/> yes <input type="checkbox"/> no	
			<input type="checkbox"/> yes <input type="checkbox"/> no	

(If necessary, attach an additional sheet)

Student's Name: \_\_\_\_\_

Student ID #: \_\_\_\_\_

**PART 3: INCOME**

You and your parent(s) are required to submit income information. **For faster processing, login to [www.fafsa.gov](http://www.fafsa.gov) and use the IRS Data Retrieval tool to make corrections to your FAFSA if you did not use the data retrieval tool on the initial FAFSA.** IRS Data Retrieval allows you to obtain your income information directly from the IRS. **DO NOT** change this information once it has been retrieved electronically. If you filed an amended tax return or are married, filing separately, you are not eligible for IRS Data Retrieval and must submit a **tax return transcript**. You may request a copy of your **tax return transcript** at [www.irs.gov](http://www.irs.gov) or by calling (800)908-9946.

**PART 3a: STUDENT INCOME - TAX FILERS**

Please select one of the following regarding your income earned in **2017**:

- ☐ I (the student) filed a 2017 Federal Income Tax Return AND used IRS Data Retrieval Tool to correct my FAFSA data.
- ☐ I (the student) am not eligible for IRS Data Retrieval and will submit a transcript obtained directly from the IRS because: \_\_\_\_\_.
- ☐ **I filed an amended tax return and will submit a signed copy of my 1040X and a tax return transcript.**
- ☐ I (the student) worked during 2017 and I am not required to file a 2017 Federal Tax Return (Attach copies of all W-2 forms).

Student's Employer(s)	Total(s)
	\$
	\$

- ☐ I (the **student**) did not earn any income during 2017.

**PART 3b: STUDENT WORKSTUDY**

- ☐ Check here if you had work study in 2017. Amount of work study earnings \$ \_\_\_\_\_

**PART 3c: PARENT/STEPARENT(S) INCOME - TAX FILERS**

Please select one of the following regarding parent income earned during 2017:

- ☐ My parent(s) filed a 2017 Federal Tax Return AND used IRS Data Retrieval Tool to correct my FAFSA data.
- ☐ My parent(s) are not eligible for IRS Data Retrieval and will submit tax transcript(s) obtained directly from the IRS because (check one): ☐ My parent(s) are married, filing separately ☐ Other, please explain: \_\_\_\_\_
- ☐ **My parent(s) filed an amended tax return and will submit a signed copy of my 1040X and a tax return transcript.**

**PART 3d: PARENT/STEPARENT(S) INCOME - NON-TAX FILERS**

Please select one of the following regarding parent income earned during 2017:

- ☐ My parent(s) worked during 2017, but did not and were not required to file a 2017 Federal Tax Return. Please list employers and wages earned. (Attach copies of all W-2 forms).

Your Parent(s)' Employer(s)	Total(s)
	\$
	\$
	\$

Student's Name: \_\_\_\_\_

Student ID #: \_\_\_\_\_

☐ My parent(s) did not earn any income during 2017 and were not required to file a 2017 Federal Tax Return. **\*NEW\*** You must provide documentation directly from the IRS that indicates a 2017 Income Tax Return was not filed with the IRS. Request a "Non-tax Filing Letter" directly from the IRS by submitting form 4506-T. You can obtain this form at [www.irs.gov](http://www.irs.gov) or from Student Financial Services.

**PART 4: ALL APPLICANTS – FEDERAL BENEFIT PROGRAMS**

Place a (✓) next to each of the federal benefit programs listed below that anyone in your family (included in the household as reported on the FAFSA) received anytime during 2018 or 2019:

Federal Benefit Program	YES
Supplemental Security Income (SSI)	
Social Security Disability Income (SSDI)	
TANF	
WIC	
Free or Reduced Lunch	

**PART 5: OTHER INCOME**

List below all sources and amounts of **2017** untaxed income. If zero, write "NONE." If this section is left blank it can delay your financial aid. (List **yearly** totals, not monthly amounts.) **Do not include** student aid, welfare payments such as TANF, untaxed social security benefits, SSI, SSDI, or combat pay.

STUDENT	TOTAL UNTAXED INCOME FOR 2017	PARENT(S)
\$	Payments to tax-deferred pensions and savings including <b>amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S.</b>	\$
\$	Child support <b>RECEIVED</b> for all children. <b>Don't include</b> foster care or adoption payments.	\$
\$	<b>Rollovers</b> included as untaxed portions of IRA Distributions or Pensions (IRS Form 1040 lines 15a minus 15b or 1040A lines 11a minus 11b; IRS form 1040 lines 16a minus 16b or lines 12a minus 12b).	\$
\$	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits).	\$
\$	Veteran's non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC)	\$
\$	Worker's Compensation	\$
\$	Cash received or any money paid on your behalf, not reported elsewhere on this form.	\$
\$	Other untaxed income: (Specify: _____)	XXXXXX
\$ <input type="text"/>	<b>ENTER YEARLY TOTAL UNTAXED INCOME</b> →	\$ <input type="text"/>

**PART 6: CERTIFICATION**

By signing this form, I (we) certify that all of the information reported to qualify for student financial aid is complete and correct. **WARNING:** If I (we) purposely give false or misleading information on this form, I (we) may be fined, sentenced to jail, or both. **Note:** At least one parent must sign this form.

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

Mother's/Stepmother's Signature \_\_\_\_\_

Date \_\_\_\_\_

Father's/Stepfather's Signature \_\_\_\_\_

Date \_\_\_\_\_

**Return completed form to: UMA Student Financial Services, 46 University Drive, Augusta, ME 04330**

Questions? Call 1(877)862-1234, ext. 3455 or 1(207)621-3455, or e-mail us at: [umafa@maine.edu](mailto:umafa@maine.edu)