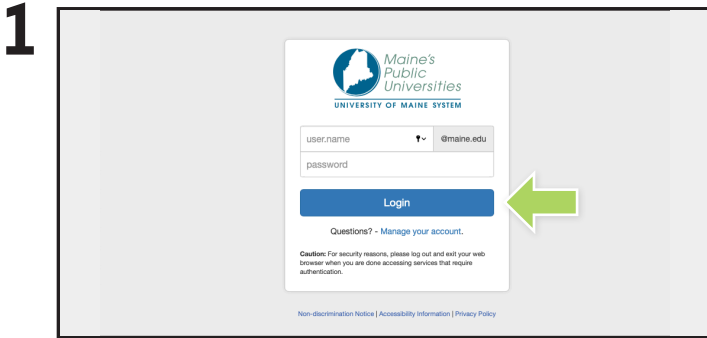
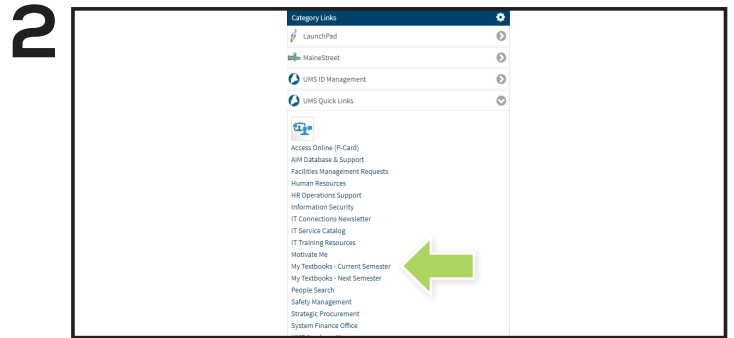




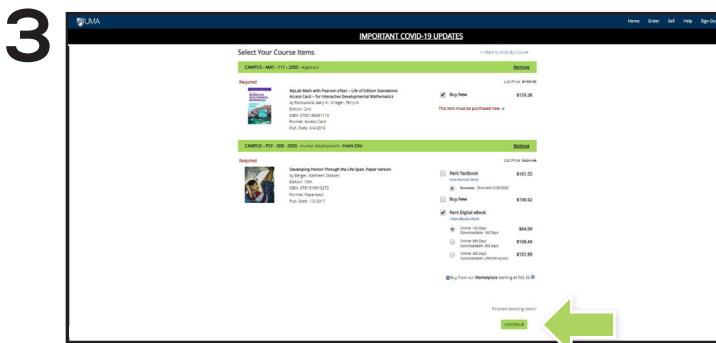
How to Order Course Materials



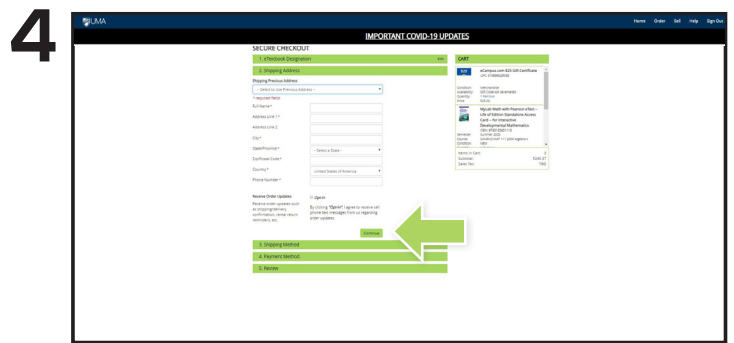
Log in to your **MyCampus Portal**.



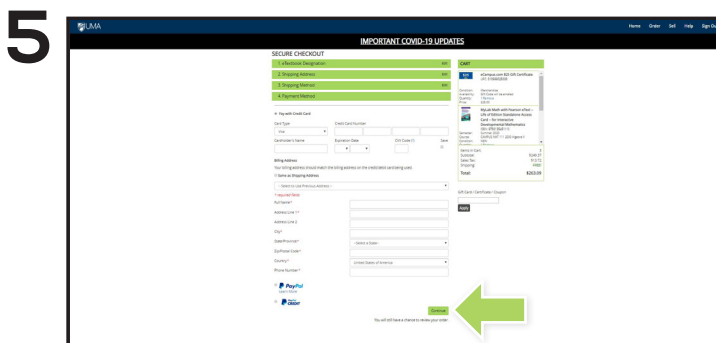
Under **UMS Quick Links** select **My Textbooks - Current Semester**.



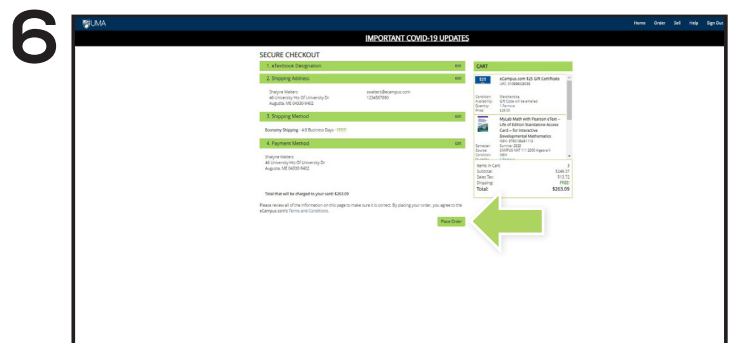
Courses you're enrolled in will automatically populate. Choose your purchasing options and select **Continue**.



Begin the checkout process by entering your shipping address. Select **Continue** to choose your shipping method.



Select your method on the payment screen: Credit/Debit, third party agency funds, or PayPal. Select **Continue** to review. If a rental is selected, a credit card is required for collateral and will not be charged unless the book is returned damaged or not returned.



After reviewing, select **Place Order** to complete the purchase and receive a confirmation number. Your order confirmation will also be emailed.